

# Laptop Request Form

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## Requestor Information

Name: \_\_\_\_\_

Email: \_\_\_\_\_

Requested from: \_\_\_\_\_ To: \_\_\_\_\_

Software needed: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Hardware needed: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature: \_\_\_\_\_

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## PRI USE

PSU Tag or S/N: \_\_\_\_\_ Model: \_\_\_\_\_

Date Picked up: \_\_\_\_\_ Returned: \_\_\_\_\_